

UNITED STATES COURT OF APPEALS FOR THE SECOND CIRCUIT

OUT OF COURT HOURLY WORKSHEET*

DOCKET NUMBER _____

CJA VOUCHER NUMBER _____

Date	Brief Description of Services: e.g., interviewing client; conference with counsel below; telephone conference with opposing counsel; obtaining or reviewing record of trial; researching principal or reply brief; writing principal brief; drafting letter to client; preparing oral argument; preparing petition for rehearing; preparing petition for certiorari; travel time to court, etc.	Interviews & Conferences	Obtaining & Reviewing Records & Reports	Legal Research & Writing	Drafting Letters, Memos, Documents, etc.	Other
TOTAL THIS PAGE						

Attorney _____ Date Submitted _____ Page ____ of ____

* This form may be duplicated