

UNITED STATES COURT OF APPEALS FOR THE SECOND CIRCUIT



VACANCY ANNOUNCEMENT

October 29, 2024

Reference No.: FY 25-02

Position Title: Law School Intern - Mediation (Unpaid)
Location: Office of Legal Affairs, 40 Foley Square, NYC
Closing Date: **December 1, 2024**

The Civil Appeals Mediation Program (“CAMP”) for the Second Circuit Court of Appeals seeks a legal intern for the Spring of 2025.

Position Overview: The intern will work closely with the circuit mediators, preparing for and attending mediations. Duties may include: reviewing and analyzing cases; conducting legal research; writing mediation memoranda; assisting with statistical analysis; and communicating with appellate counsel. In addition, interns will have the opportunity to attend oral arguments and observe the workings of the Second Circuit.

Requirements: Applicants must be in good academic standing, possess excellent research and writing skills, have taken a mediation course (which can include a lawyering skills course), be enrolled in a mediation course, or be involved in a mediation program. Must be able to work independently starting from January 2025 until April 2025. The position can be structured as a full-time or part-time internship.

To Apply: Please submit a (i) cover letter setting forth your interest and qualifications, whether you are seeking a full-time or part-time position and two professional references, (ii) résumé, (iii) law school transcript, and (iv) writing sample by email to camp_applications@ca2.uscourts.gov, subject line: Spring Law School Intern, Reference No. FY 25-02. Please also include Reference No. FY 25-02 on your cover letter.

Conditions of Employment: Applicants must be U.S. citizens or eligible to work in the United States. The applicant selected for the position will be brought on provisionally pending the results of a background check.

THE UNITED STATES COURT OF APPEALS FOR THE SECOND CIRCUIT IS AN EQUAL OPPORTUNITY EMPLOYER.